

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM		
UNCLASSIFIED	CONFIDENTIAL	SECRET

### OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	[REDACTED]		
2	[REDACTED]		
3	[REDACTED]		
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

**Remarks:**

Attached is:

- (1) Analysis of C&T Proposal for Reorganization and Restructuring
- (2) New Organizational Chart for C&T
- (3) C/C&T's proposal

[REDACTED]'s proposal exceeds the average grade for C&T by 30 points, the majority of which is caused by eliminating positions at lower grade levels and using ceiling to establish positions at higher levels. A meeting is required to determine where we can reduce the number of points required. Please advise of date and time convenient.

CY EACH ADDRESSEE

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
[REDACTED]	

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